



UNITED STATES *Dressage* FEDERATION  
**Transfer of Ownership/Horse Name Change Form**

**TRANSFER OF OWNERSHIP** (See page 2 for complete transfer instructions)

Included with this form is a copy of the following, proving transfer of ownership:  Bill of Sale  Breed Registry Papers

- USDF Lifetime Horse Registration (LHR) Transfer – \$25
- USDF Horse Identification Transfer – \$10

USDF Competition Name of Horse \_\_\_\_\_ USDF # \_\_\_\_\_

Breed (even if grade) \_\_\_\_\_ Registry/Society \_\_\_\_\_ Registration # \_\_\_\_\_

Sex \_\_\_\_\_ Year Foaled \_\_\_\_\_ Color \_\_\_\_\_ Height \_\_\_\_\_

Previous Owner \_\_\_\_\_ City/State \_\_\_\_\_

New Owner \_\_\_\_\_ USDF # \_\_\_\_\_ Daytime Phone Number \_\_\_\_\_

New Owner's Address \_\_\_\_\_ City/State \_\_\_\_\_ Zip \_\_\_\_\_ E-mail \_\_\_\_\_

I, the undersigned, purchased the horse listed above and request that USDF transfer the registered ownership of the horse into my name, and I hereby agree to hold USDF harmless from and against any and all claims arising from such transfer of ownership.

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

**HORSE NAME CHANGE**

- USDF Lifetime Horse Registration Name Change – \$25
- USDF Horse Identification Name Change – \$10

USDF Horse # \_\_\_\_\_ Former Name of Horse \_\_\_\_\_ New Name of Horse \_\_\_\_\_

**PAYMENT OPTIONS**

- Check or Money Order
- Visa  MasterCard

Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

Billing Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Signature \_\_\_\_\_

## **Transfer procedures when the USDF Registration Certificate is available:**

1. If the new owner has the horse's original USDF certificate with the signature of the current USDF owner(s) on record with USDF, simply fill out the transfer of ownership section on the back and return it, along with appropriate fees, to USDF.
2. Once the transfer has been processed, a new certificate will be issued reflecting the new ownership.

## **What to do if the USDF Registration Certificate is not available:**

You must supply one of the following with the appropriate fees:

1. Copy of breed papers registered in the name of the new owner accompanied by the USDF Transfer of Ownership Form (available on the USDF Web site).
2. Copy of the breed papers showing the signature of the current owner(s) on record with USDF, signing over the horse to the new owner, accompanied by the USDF Transfer of Ownership Form.
3. A statement or bill of sale with the signature of the current owner(s) on file with USDF that states they have sold the horse. This should be accompanied by the USDF Transfer of Ownership Form.
4. Once the transfer has been processed, a new certificate will be issued reflecting the new ownership.

## **What to do if the USDF Registration Certificate, breed papers, or a signed bill of sale is not available:**

1. A USDF Ownership Affidavit Form (available on the USDF Web site) must be notarized and submitted to the USDF office with the appropriate fees.
2. Once the transfer has been processed, a new certificate will be issued reflecting the new ownership.

## **Fees:**

1. Transferring a USDF HID registered horse is \$10.
  2. Name change for a USDF HID registered horse is \$10
  3. Upgrading a horse from an HID to a USDF Lifetime Horse Registration (LHR) is \$65.
  4. Transferring a horse with a USDF LHR is \$25.
  5. Name change for a horse with a USDF LHR is \$25.
- **Do not apply for an HID or Lifetime Horse Registration (LHR) if you believe that the horse already has a USDF registration. You can research the horse by name on the USDF Web site using the membership and horse verification searches, or by calling the USDF office, to see if the horse is already registered.**
  - **USDF will not accept an agent's signature as authorization for an ownership transfer.**
  - **The horse's registration in the new owner's name begins when the form and correct fees are received at the USDF office. If you have any additional questions, please contact the membership department at [horseregistration@usdf.org](mailto:horseregistration@usdf.org).**
  - **USDF is not responsible for late, delayed, or misdirected mail. USDF may require fees for replacement certificates when errors are reported after 45 days or non receipt of certificate is reported after 60 days.**

## **Breed Association/Registration Papers:**

To be eligible for the Adequan/USDF All-Breeds Awards, a copy of breed registry papers and the All-Breeds Awards Declaration Form (available on USDF Web site under awards) must be on file with USDF by August 1st of the current competition year. *Questions regarding the declaration process can be directed to USDF Membership Department at (859) 971-2277, or via e-mail at [horseregistration@usdf.org](mailto:horseregistration@usdf.org).* The horse must have a USDF Lifetime Horse Registration at the time the scores are earned. Members should contact the breed registry for additional requirements. *Questions regarding the Adequan/USDF All-Breeds Awards can be directed to the USDF Competitions Department at (859) 971-2277, or via e-mail at [allbreeds@usdf.org](mailto:allbreeds@usdf.org).*