



UNITED STATES *Dressage* FEDERATION  
Membership Information for Group Member Organizations

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### General Requirements

- 1) Each USDF GMO must have submitted members' names and matching dues to USDF by December 1 to remain an active GMO.
- 2) Each GMO must submit a copy of their newsletter to USDF and to their Regional Director. **The Dressage Foundation** has requested and would appreciate being added to your newsletter mailing list.
  - a) The first page of the newsletter and the membership application must include the following two statements:
    - i) *[Name of organization] is a USDF Group Member Organization (GMO) and all members are automatically USDF Group Members (GMs).*
    - ii) *For USDF Participating Membership, members must apply directly to USDF.*

### Membership Requirements

- 1) The USDF Group Membership (GM) year is **December 1 to November 30**.
- 2) The membership contact for each GMO will be e-mailed a roster of current members on file with USDF. A hard copy will be mailed upon request.
  - a) The roster will be sent out in **September**.
    - i) Initial rosters are due to the USDF office by **December 1** and are considered delinquent if not postmarked by or on **December 1**.
    - ii) Payments for the original roster are due to the USDF office by **December 1** and are considered delinquent if not postmarked by or on **December 1**.
    - iii) The annual fee for each individual/primary family member of the GMO to be listed as a Group Member with the USDF is \$20.
    - iv) The annual fee for each supporting family member of the GMO to be listed as a Group Member with the USDF is \$10.
    - v) Proper payment must be received in the USDF office before the roster will be updated in the USDF database.
    - vi) Membership rosters **AND** payments received after **December 1** are considered delinquent and a late fee will be assessed.
  - b) The current roster of each GMO is posted on USDF's Web site, [www.usdf.org](http://www.usdf.org).
    - i) Corrections can be made by contacting the USDF GMO coordinator at [gmo@usdf.org](mailto:gmo@usdf.org).
- 3) Late penalties are based on the previous year's membership total and are broken down into four categories, depending on the Group Member Organization (GMO) size. Please refer to the *USDF Policies & Procedures*, which can be found on the USDF Web site, for late fee assessment details.

- Group of fewer than 75 members                      Penalty Fee - \$25.00
- Group of 75-174 members                              Penalty Fee - \$50.00
- Group of 175-499 members                          Penalty Fee - \$100.00
- Group of 500 or more members                      Penalty Fee - \$500.00

- 3) The number of members a GMO has on file with USDF as of **September 1** determines how many votes the GMO will be allotted at the Board of Governors Meeting at the Adequan®/USDF Annual Convention.
- 4) Corrections and additions to the membership roster, together with the appropriate fees, must be filed with USDF at least quarterly during the membership year.
  - c) Monthly submission is highly encouraged. This ensures that the new members receive their membership card and USDF number, along with their monthly issues of the *USDF Connection* magazine as soon as possible.
  - d) Supporting family members do not receive an individual mailing of the *USDF Connection* magazine.