

**Policies and Procedures Proposed Changes – Submitted Fall 2011**

**IV. MEMBERSHIP (PAGE 15)**

- A. GROUP MEMBER ORGANIZATIONS**, page 16, paragraph 11  
[Also see Bylaws, Article V, Section 2]

**Add and renumber remaining:**

- 11. GMs receive a discount on merchandise provided that their USDF number is provided on the order form. (Some exclusions apply.)**

*Submitted by: Melissa Schoedlbauer*

*Reason for proposal: Housekeeping. GMs are now eligible to receive a member-discount in the USDF store.*

*Effective: Immediately*

**IV. MEMBERSHIP (PAGE 15)**

- B. PARTICIPATING MEMBERS**, page 17, paragraph 10  
[Also see Bylaws, Article V, Section 3]

**Change to read:**

10. PMs receive a subscription to *USDF Connection* and the *USDF ~~Competitor and Member~~ Guide*.

*Submitted by: Melissa Schoedlbauer*

*Reason for proposal: Housekeeping.*

*Effective: Immediately*

**IV. MEMBERSHIP (PAGE 15)**

- D. BUSINESS MEMBERSHIP**, page 18, paragraph 3  
[Also see Bylaws, Article V, Section 4]

**Change to read:**

3. Business Members receive a USDF membership card, a subscription to the *USDF Connection*, the *USDF ~~Competitor and Member~~ Guide*, a **business** listing on the ~~vendor resource list on the USDF Web-site~~, member discount rate for USDF events, discount on merchandise in the USDF store, trade show booth discount, advertising discount, a USDF media kit and eligibility to rent the USDF mailing list.

*Submitted by: Melissa Schoedlbauer*

*Reason for proposal: Housekeeping.*

*Effective: Immediately*

#### **IV. MEMBERSHIP (PAGE 15)**

##### **F. MEMBERSHIP POLICIES, page 20, paragraph 5**

**Add and renumber remaining:**

- 5. USDF will extend two complimentary tickets to the salute gala, for the year awarded, to the USDF Volunteer of the Year Award recipient.**

*Submitted by: Melissa Schoedlbauer*

*Reason for proposal: Now that the USDF Volunteer of the Year Award does not have a corporate sponsor, USDF will be providing the awards. Complimentary tickets to the salute gala will be extended to the recipient.*

*Effective: Immediately*

#### **VI. COMPETITIONS (PAGE 24)**

##### **B. USEF- LICENSED /USDF RECOGNIZED COMPETITION REPORTING, page 26, paragraph 4**

**Add new:**

4. Late or incomplete results will result in an assessment of fees and penalties per USDF Competition Fee and Penalty Structure (Chapter VI, Section H) which must be paid prior to future USDF recognition. The names of competitions not complying with this rule may be published. "Late" is defined as postmarked or electronically submitted more than ten days after the last day of dressage or DSHB competition. ***Exception: Competitions held two weeks, prior to the Regional Championship closing date, must submit the results, fees and paperwork so that they are received in the USDF office within 7 days following the end of the competition. Competitions held within the week prior to the Regional Championship closing date, must submit the results, fees and paperwork so that they are received in the USDF office within 3 days following the end of the competition.*** "Incomplete" is defined as missing any of the items required on USDF Results, Fees and Paperwork Submission Guidelines. Refer to USDF Competition Fee and Penalty Structure.

*Submitted by: Donna Rocchetti*

*Reason for proposal: Housekeeping, based on the 2010 Regional Championship Committee motion approved by Board of Governors.*

*Effective: Immediately*

## VI. COMPETITIONS (PAGE 24)

### H. USDF COMPETITION FEE AND PENALTY STRUCTURE, page 31, paragraph 8

#### Delete and Add:

#### 8. Fee for late competition recognition:

USDF competition recognition must be made on the appropriate form provided by USEF. Application for competition recognition via USEF must be made at least 60 days in advance of a competition and must be accompanied by the appropriate fees. USDF will allow late competition recognition **and charge** ~~after payment of the~~ applicable late fee (listed below). The late fee is in addition to all normal fees required of a competition.

59-45 days prior to competition	\$ 50
44-30 days prior to competition	\$150
29-1 day prior to competition	\$250
Non-compliance with competition recognition	\$350

*Submitted by Krystina Firth*

*Reason for proposal: So that the competition can be invoiced for the late fee instead of having to pay the fee before the competition becomes recognized because quite often in these situations the competition needs to become recognized ASAP.*

*Effective: Immediately*

## VI. COMPETITIONS (PAGE 24)

### H. USDF COMPETITION FEE AND PENALTY STRUCTURE, page 32, paragraph 10

#### Add new:

#### 10. Fees for violation of results reporting requirements:

In order to adequately and precisely enter correct scores for each competition, USDF requires cooperation from each competition management to submit complete, accurate and timely results. Processing errors and delays may occur because of late, incomplete or incorrect results.

- a. "Late" is defined as postmarked or electronically submitted more than ten days after or, for competitions held during the last two weeks in September (including the last two weekends), received in the USDF office more than five days after the last day of dressage and/or DSHB competition. **Exception: Competitions held two weeks, prior to the Regional Championship closing date, must submit the results, fees and paperwork so that they are received in the USDF office within 7 days following the end of the competition. Competitions held within the week prior to the Regional Championship closing date, must submit the results, fees and paperwork so that they are received in the USDF office within 3 days following the end of the competition.**

*Submitted: Donna Rocchetti*

*Reason: Housekeeping based on the 2010 Regional Championship Committee motion approved by Board of Governors.*

*Effective: Immediately*

## **VI. COMPETITIONS (PAGE 24)**

### **I. AWARDS, page 35, paragraph 19**

#### **Add:**

**19. Scores earned from in-hand classes at Regular and Local Competitions may only be applied towards USDF year-end award calculations if the applicable USEF division rules state that the in-hand classes will follow all rules in USEF Sub-Chapter DR-2 Dressage Sport Horse Breeding.**

*Submitted by Krystina Firth*

*Reason for proposal: To clarify and state why these in-hand scores may not be applied to year-end award calculations.*

*Effective: Immediately*

## **VII. EXECUTIVE BOARD (PAGE 35)**

### **H. AT-LARGE DIRECTORS, page 39, paragraph 1**

#### **Change to read:**

1. The At-Large Director (ALD) will serve on the Executive Board (EB) as a full voting member for a ~~two~~ **three** year term.

*Submitted by: Deborah Dunivant*

*Reason for change: If the proposed Bylaws Amendment to change the At-Large Directors to serve a three year term is approved at the BOG General Assembly at convention, then the Policies and Procedures document would require the same change to be in compliance with the Bylaws.*

*Effective: Immediately, if the proposed Bylaws amendment is approved at the BOG general assembly.*

## **VIII. COUNCILS AND COMMITTEES (PAGE 40)**

### **B. GENERAL COUNCIL/COMMITTEE POLICIES, page 40, paragraph 3**

#### **Change to read:**

3. A Committee is composed of a chairman and designated Committee members. Committee Chair terms are for ~~two~~ **three** years. Committee members are one year appointments. There are no Committee Chair or Committee member term limits.

*Submitted by: Deborah Dunivant*

*Reason for change: If the proposed Bylaws Amendment to change the At-Large Directors to serve a three year term is approved at the BOG General Assembly at convention, it is recommended the Committee Chair terms change to three years in the Policies and Procedures document.*

*Effective: Immediately, if the proposed Bylaws amendment is approved at the BOG general assembly.*

