

E. TRANSPARENCY POLICY

(edits in blue approved by EB June 22, 2010)

It is the policy of the USDF that openness and transparency in the decision making process is to be followed by all its entities subject to the guidelines contained herein:

1. Executive Board

- a) ***The President shall cause materials **approved by the Executive Board** to be published on the USDF Web site except:***
 - i. Confidential personnel information;***
 - ii. Confidential financial information;***
 - iii. Privileged attorney work product or attorney client communications; or***
 - iv. Material the President specifies not be published provided a majority of the Executive Board must ratify this decision **no later than 30 days** of the president's specification or the information shall be published.***
- b) ***Except as specified in (a) above, the President shall cause minutes of all meetings of the Executive Board to be published on the USDF Web site **no later than 45 days** of the meeting.***

2. Standing Committees and Councils

- a) ***The chair of each standing committee or council shall cause to be published on the USDF Web site those materials **listed in (b) below** so that the Membership may fully understand the actions of the committee or council except:***
 - i. Confidential personnel information;***
 - ii. Confidential financial information;***
 - iii. Privileged attorney work product or attorney client communications; or***
 - iv. Material the chair specifies not be published provided a majority of the members of the standing committee or council must ratify this decision **no later than 30 days** of the president's specification or the information shall be published.***
- b) ***The following council and committee materials shall be published on the USDF Web site no later than seven days before the meetings as specified below:***
 - i. Council and committee reports prepared for the spring Executive Board meeting; and***
 - ii. Council and committee reports prepared for the fall Executive Board meeting;***
- c) ***The following council and committee materials shall be published on the USDF Web site no later than 45 days after the meetings as specified below:***
 - i. Council and committee reports prepared for the annual Board of Governors meeting.***