

## USDF FALL EXECUTIVE BOARD MEETING MINUTES

San Diego, CA  
December 2, 2011

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Attending:	George Williams, President	Beth Jenkins, Vice-President
	Janine Malone, Secretary	Steven Schubert, Treasurer
	Lisa Schmidt, Region 1 Director	Bess Reineman, Region 9 Director
	Ken Levy, Region 2 Director	Stephen Hienzsch, Executive Director
	Kimberly Taylor, Region 3 Director	Cindy Vimont, Staff
	Lloyd Landkamer, Region 4 Director	Chad Compton, Staff
	Heather Petersen, Region 5 Director	Connie Huy, Staff
	Donna Longacre, Region 6 Director	Lisa Gorretta, Incoming Activities Council Director
	Terry Wilson, Region 7 Director	Kevin Bradbury, Incoming Administrative Council Director
	Fern Feldman, Region 8 Director	Carolyn Vandenberg, Incoming Technical Council Director

### **Call to Order and Agenda Review (Additions/Corrections) - George Williams**

George called the meeting to order at 1:30 pm. The following items were added to the agenda that was sent by George via email: reimbursement of EB expenses and National Championships. The web marketing presentation will be moved to the end of the agenda in case we run out of time. **Lloyd MOVED and Ken SECONDED a motion to approve the agenda as amended. MOTION CARRIED.**

Everyone on the EB introduced themselves to the new members and George welcomed them to the EB. George reminded everyone that the spring 2012 EB meeting will be held on April 27-29, with half-day meetings on each day.

### **Vote an EB member onto Bylaws Committee (replacing Alison Head).**

George stated that two EB members are appointed by the EB to serve on the Bylaws Committee. One person needs to be appointed to replace Alison Head. The list of current members was read and the EB discussed regions that were not represented on the committee. Janine is the other EB-appointed member. Heather volunteered to serve in the position. **Steven MOVED and Lloyd SECONDED a motion to appoint Heather as the second EB-appointed member to serve on the Bylaws Committee. MOTION CARRIED.**

### **2012 Region 3 Championships Site Selection Concern**

George explained that during the first Region 3 meeting at the convention, there was discussion on the selection of the Chattahoochee Hills site, using management from outside Region 3, for the 2012 championships. George explained the regional championship site selection process and Janine explained the previous site selection committee requirements that required the choice to be determined or ratified by the regional director, Competition Management Committee Coordinator and the Competitors Council Coordinator from within the region. Kimmie explained that she had not visited each site, but that she had made inquiries about the host sites prior to sending her recommendations to USDF.

Since Lloyd had submitted the host site application that was selected for this championship, with Janine named as manager, he, Janine and Kimmie left the meeting as discussion continued. [After Janine left the meeting, minutes were taken on this topic by Cindy Vimont.]

The EB discussed potential conflict of interest situations in the Regional Championship selection process. The RDs shared information as to how they select the site in their regions and the specific selection process. The board discussed the site that was selected for the 2013 Region 3 Championships and its qualifications. **Fern MOVED and Bess SECONDED a motion that the Region 3 Chattahoochee site be kept for 2012, that George mentor Kimmie through the process, and that the composition of the RCSSWG be reviewed. MOTION CARRIED unanimously.**

The EB also recommended that the Regional Championship Committee, with the assistance of the RCSSWG, be asked to compile criteria to evaluate, review, and recommend future regional championship host site applications, as was previously requested at the spring 2011 Executive Board meeting. Janine, Lloyd and Kimmie rejoined the meeting.

### **Reimbursement of EB expenses**

Continuing discussion from the November 29 EB meeting on the topic of full reimbursement of annual convention expenses for regional directors, Steven reported that he has calculated that an additional \$7700 would need to be added to the total expense budget if USDF pays all convention expenses for all regional directors. Stephan said that USDF has already increased the budget for the next fiscal year to reimburse \$1000 instead of \$750 per person, in anticipation of some change of this policy. It was noted that USDF already covers the cost of travel and hotel for all EB members to attend the spring EB meeting. **Fern MOVED and Donna SECONDED a motion that all EB members be covered for travel and lodging per the current policy for officers, for all mandatory meetings, starting with the spring 2012 EB meeting.** Concern was expressed by some that it is a conflict of interest for current regional directors to vote an increase in their expense reimbursement during their current term of office. Several regional directors felt that money could be paid for their expenses regardless of the reimbursement limit stated in the Policies and Procedures, but others on the EB disagreed. It was also noted that changes could not be made to the next fiscal year budget, which was approved by BOG, to allow additional reimbursement for that fiscal year. **MOTION WITHDRAWN.**

**Bess MOVED and Donna SECONDED a motion that the Policies and Procedures be changed regarding the amount of reimbursement available for Regional Directors and At Large Directors, to allow for reimbursement up to \$1000, as has already been budgeted, for documented expenses to attend the 2012 annual convention. MOTION CARRIED.**

**Heather MOVED and Donna SECONDED a motion to amend the Policies and Procedures in Section E.1 to add Regional Directors and At Large Directors to the current reimbursement policy for officers attending the annual convention, effective April 1, 2013. MOTION CARRIED.**

Several regional directors discussed the high cost of attending their regional championships and if attendance is mandatory. **Janine MOVED and Lisa SECONDED a motion to request that the Regional Championship Committee review the role of the Regional Director at the regional championships. MOTION CARRIED unanimously.**

### **Policies and Procedures Proposed Edits (continued) – Janine Malone**

Janine discussed remaining proposals that need to be addressed based on votes taken by BOG and due to changes recommended from the Regional Championships Committee. **Terry MOVED and Donna SECONDED a motion to approve as amended two proposed policy changes to Chapter VI. B.4 and H.10.a. MOTION CARRIED. Donna MOVED and Terry SECONDED a motion to approve a proposed policy change to Chapter VI. H.8. MOTION CARRIED.**

Janine explained the proposal to add a new policy in Chapter VI, #I.19 relating to DSHB awards. **Donna MOVED and Terry SECONDED a motion to approve a proposed new policy to Chapter VI. #I.19. MOTION CARRIED.**

**Terry MOVED and Fern SECONDED a motion that the EB should not support the policy proposal for Chapter VIII.B.3, to change committee chair terms to three years. MOTION CARRIED.**

The EB discussed several concerns regarding closed meetings. It was recommended that the appropriate ALD should mentor chairs as needed.

### **Membership Committee**

Stephan reviewed his discussions during convention meetings with both the Administrative Council and Membership Advisory Working Group. Primary feedback from both groups is that we should not support the concept of populating all or part of the Membership Committee with BOG delegates. Various ideas were discussed, and it was agreed that the Membership Committee needs more focus and better defined objectives, but there was no consensus or recommendations at this point in the discussions. In a previous EB motion, Stephan was directed to work with the Membership Working Group to incorporate BOG representation on the Membership Committee, so that vote should be rescinded or restated.

**Lisa MOVED and Terry SECONDED a motion that Stephan work with the current Membership Advisory Working Group to reorganize the Membership Committee with the goal of best serving the needs of the membership. MOTION CARRIED.**

### **National Championships**

Donna said that Region 6 expressed concern that preparation of the national championship proposal for a vote by BOG was poorly prepared and that there was no budget. George explained that further planning and budgeting will require EB review and approval. The Organizational Task Force and Regional Advisory Committee will work on the proposal and budget.

**Donna MOVED and Lloyd SECONDED a motion that the National Championships Task Force must prepare a preliminary plan with benchmarks and a preliminary budget for review at the spring 2012 EB meeting.** The EB discussed that a basic business plan is needed and suggested that additional information may be requested for spring conference calls. Janine explained that a more detailed MOU must now be negotiated with USEF and the degree of USEF involvement will impact the budget. There is no way that a budget could be developed before the BOG vote determined the categories of competitors that would be eligible to attend. **MOTION CARRIED.**

Janine noted that the November 9-10, 2013 weekend has been reserved at the KHP. Janine and George reaffirmed their commitment that this championships must rotate west in order to equitably serve our membership.

Janine reviewed discussions in a meeting she held on Wednesday with several EB members and representatives of GMOs that are currently charging non-USEF fees at USEF licensed competitions. USEF may continue to allow USEF affiliates to charge a participation fee at licensed competitions with approval of their USEF breed or discipline affiliate organization. Janine asked if the EB would support USDF involvement in the fee approval process. **Terry MOVED and Donna SECONDED a motion to support USDF facilitating USEF affiliate member GMOs in good standing with USDF, who wish to charge non-USEF participation fees. MOTION CARRIED.**

### **Web & Marketing/Partner Initiatives (media presentation) – Stephan Hienzsch**

Stephan drew attention to a handout of his power point presentation that was distributed to the EB during its meeting on Tuesday. This topic will be addressed during a later EB meeting.

### **Closed EB meeting**

The EB approved a motion recommended by George and Steven. George brought incoming ALDs up to date on confidential information.

**Steven MOVED and Terry SECONDED a motion to adjourn the EB meeting at 4:00 pm.**

Respectfully submitted,

Janine W. Malone  
USDF Secretary