



# UNITED STATES *Dressage* FEDERATION

## Transfer of Ownership Form II

*For use when acceptable proof of ownership is not available*

This form is to be used ONLY at USEF-licensed/USDF-recognized competitions and is to be submitted along with fees to USDF by the competition secretary. See page 2 for complete transfer instructions.

Competition  
Entry No. or  
Bridle No.

<b>Competition Information</b> (please print)	
Competition Name: _____	Competition Number: _____
Competition Secretary: _____	Competition Date: _____

**SELECT ONE:**    USDF Lifetime Horse Registration (LHR) Transfer – \$25    USDF Horse Identification (HID) Transfer – \$10

USDF Competition Name of Horse		USDF #	
Breed (even if grade)	Registry/Society	Registration #	
Sex	Year Foaled	Color	Height
Previous Owner			City/State
New Owner	USDF #	Daytime Phone Number	
New Owner's Address	City/State	Zip	E-mail

I, the undersigned, purchased the horse listed above and request that USDF transfer the registered ownership of the horse into my name, and I hereby agree to hold USDF harmless from and against any and all claims arising from such transfer of ownership.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

Sworn to me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Signature \_\_\_\_\_

Print Name \_\_\_\_\_

State of \_\_\_\_\_

County/Parish of \_\_\_\_\_

Notary Public \_\_\_\_\_

*(Notary, please add stamp showing date commission expires)*

### Payment Options

- Check – US funds only (make payable to USDF)
- Visa     MasterCard

Card Number	EXP. DATE	Cardholder's Name
Billing Address	City, State, Zip	Cardholder's Signature

**I certify that I have read and understand the terms and conditions of this USDF Transfer of Ownership Form II.**

**\*\*\*SIGNATURES REQUIRED\*\*\***

Signature \_\_\_\_\_ DATE \_\_\_\_\_

Secretary Signature \_\_\_\_\_ DATE \_\_\_\_\_

## Transfer procedures when the USDF Registration Certificate is available:

1. If the new owner has the horse's original USDF certificate with the signature of the current USDF owner(s) on record with USDF, simply fill out the transfer of ownership section on the back and return it, along with appropriate fees, to USDF.
2. Once the transfer has been processed, a new certificate will be issued reflecting the new ownership.

## What to do if the USDF Registration Certificate is not available:

You must supply one of the following with the appropriate fees:

1. Copy of breed papers registered in the name of the new owner accompanied by the USDF Transfer of Ownership Form (available on the USDF website).
2. Copy of the breed papers showing the signature of the current owner(s) on record with USDF, signing over the horse to the new owner, accompanied by the USDF Transfer of Ownership Form.
3. A statement or bill of sale with the signature of the current owner(s) on file with USDF that states they have sold the horse. This should be accompanied by the USDF Transfer of Ownership Form.
4. Once the transfer has been processed, a new certificate will be issued reflecting the new ownership.

## What to do if the USDF Registration Certificate, breed papers, or a signed bill of sale is not available:

1. A USDF Transfer of Ownership Form II must be notarized and submitted to the USDF office with the appropriate fees.
2. Once the transfer has been processed, a new certificate will be issued reflecting the new ownership.

## Fees:

1. Transferring a USDF HID registered horse is \$10
  2. Name change for a USDF HID registered horse is \$10
  3. Upgrading a horse from an HID to a USDF Lifetime Horse Registration (LHR) is \$70
  4. Transferring a horse with a USDF LHR is \$25
  5. Name change for a horse with a USDF LHR is \$25
- **Do not apply for a USDF Horse Identification (HID) number or USDF Lifetime Horse Registration (LHR) if you believe that the horse already has a USDF registration. Both the HID and LHR are one-time fees. You can research the horse by name on the USDF website using the membership and horse verification searches, or by calling the USDF office, to see if the horse is already registered.**
  - **USDF will not accept an agent's signature as authorization for an ownership transfer.**
  - **The horse's registration in the new owner's name begins when the form and correct fees are accepted by the competition secretary, provided the application is signed and dated by the competition secretary, and the owner, on that same day. If you have any additional questions, please contact the membership department at [horseregistration@usdf.org](mailto:horseregistration@usdf.org).**
  - **USDF is not responsible for late, delayed, or misdirected mail. USDF may require fees for replacement certificates when errors are reported after 45 days or non receipt of certificate is reported after 60 days.**

## Breed Association/Registration Papers:

To be eligible for the Adequan®/USDF All-Breeds Awards, a copy of breed registry papers and the All-Breeds Awards Declaration Form (available on USDF website under awards) must be on file with USDF by August 1st of the current competition year. Members should contact the breed registry for additional requirements. *Questions regarding the Adequan®/USDF All-Breeds Awards and the declaration process can be directed to the USDF Competitions Department at (859) 971-2277, or via e-mail at [allbreeds@usdf.org](mailto:allbreeds@usdf.org). Questions regarding horse registration can be directed to the USDF Membership Department at (859) 971-2277, or via e-mail at [horseregistration@usdf.org](mailto:horseregistration@usdf.org).*