Sample Officials Contract

This contract is a sample of what may be used as a contract between the show organization and competition personnel. USDF and the Competition Management Committee do not purport to be giving legal advice and disclaim any responsibility for legal issues and claims arising from the use of the sample contract below. Adjustments for local conditions can and should be made as appropriate. Bolded words to be replaced with actual information.

Date

Name and Address of Official

Dear **Official**:

With reference to our phone/email conversion, this contract confirms that you, **Official's name**, are licensed by the United States Equestrian Federation as a **Officials Show Job Title (USEF Judge/USEF Technical Delegate, etc)** and are available and willing to officiate the **Name of Show** at the **Show Location** on **Show Dates**.

The agreed-upon fee is **$_____** per day. For judges, this is for eight hours of judging time. If you choose to leave early or to work overtime this fee may be altered. **Number of hotel nights** at a nearby hotel will be reserved and paid for, and all meals will be supplied or a maximum allowance of $___/day will be provided.

If personal vehicle is used, you will be reimbursed the current IRS mileage plus actual receipted tolls. If airline travel is used, please give preferred airlines, departing airport, and preferred time to arrive. If you wish to arrange your own travel, **name of show management/GMO** must approve all costs and flight times.

Total compensation will be paid to you for services, per diem, and travel expenses at the conclusion of the competition unless other arrangements are made with **name of show management/GMO**.

Should this show be cancelled for any reason after both parties have signed this contract, the competition agrees to pay you as follows: (i) if the competition cancels this contract two months or more prior to the competition, official shall receive no compensation other than expenses incurred by you, or (ii) if the competition cancels less than two months prior to competition, you shall receive **$_____** plus expenses incurred. If you must cancel at any time, you shall forfeit all compensation for the competition. The official shall assist in finding a suitable substitute acceptable to the show committee.

You acknowledge the risk of injury or death associated with the activity covered by this Agreement including (i) the propensity of horse and ponies to behave in dangerous ways which may result in injury to participants in horse-related activities; (ii) the inability to predict a horse or pony's reaction to sound, movements, objects, persons, or animals; and (iii) hazards of surface or subsurface conditions. You assume all such risks and waive your right to sue **name of show management/GMO**, its agents, servants, employees, officers, and directors, or any of them, on account of injury to or death to you, or injury to your property, resulting in connection with your participation in the activity covered by this Agreement.

This Agreement may not be transferred, assigned or reassigned by either party without the prior written consent of the other party. I agree to the terms of this contract:

_____ _____

Official's Signature Date Competition Manager's Signature Date

Show Official's SS#:

Email:

Method of travel (Circle One): Car Airline Preferred Airline and time of arrival:

Hotel Room: Smoking/Non-Smoking Particular diet needs:

Please keep one copy for your records.

Revised 8/18/2011